



# SPFA PCP ENROLLMENT ORDER FORM

Please list your information: *(please print)*

**Please note that this address and email will be used for all future correspondence, such as mailing your ID Card.**

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

This is my:       Home Address       Company Address

Address: \_\_\_\_\_ City, State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**PAYMENT METHOD:**

VISA       MasterCard       American Express

Multiple forms can be combined in one payment, please indicate number of forms submitted: \_\_\_\_\_ and Total payment \$ \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Card Zip Code: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ CSC Code: (Amex has 4 digits) \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

**Return completed form to SPFA PCP by:**  
Fax: 1-866-956-5819 or e-mail: [admin@spfapcp.org](mailto:admin@spfapcp.org) Questions: 1-866-222-5000



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DESCRIPTION	MEMBER FEE	NON-MEMBER FEE	TOTAL
<b>One-time Enrollment Fee Per Person</b>	\$250.00	\$350.00	\$
Please choose: <input type="checkbox"/> English (All are available in English) <input type="checkbox"/> Spanish (Available only for Assistant, Installer and Master Installer)			
COMBINED EXAMS - AVAILABLE ONLINE ONLY	MEMBER FEE	NON-MEMBER FEE	TOTAL
<b>Insulation</b>			
Installer (Combined 2-part exam)	\$250.00	\$350.00	\$
Master Installer (Combined 3-part exam)	\$300.00	\$400.00	\$
Project Manager (Combined 4-part exam)	\$350.00	\$450.00	\$
<b>Roofing</b>			
Installer (Combined 2-part exam)	\$250.00	\$350.00	\$
Master Installer (Combined 3-part exam)	\$300.00	\$400.00	\$
Project Manager (Combined 4-part exam)	\$350.00	\$450.00	\$
<b>ADD REMOTE PROCTOR FEE*</b>			<b>TOTAL</b>
Insulation or Roofing Installer (Combined 2-part exam)	\$75.00	\$85.00	\$
Insulation or Roofing Master Installer (Combined 3-part exam)	\$100.00	\$110.00	\$
Insulation or Roofing Project Manager (Combined 4-part exam)	\$125.00	\$135.00	\$
SINGLE EXAMS – AVAILABLE IN PAPER OR ONLINE	MEMBER FEE	NON-MEMBER FEE	TOTAL
Assistant	\$200.00	\$300.00	\$
<u>Insulation</u> Installer <input type="checkbox"/> Master Installer <input type="checkbox"/> Project Manager <input type="checkbox"/>	\$200.00	\$300.00	\$
<u>Roofing</u> Installer <input type="checkbox"/> Master Installer <input type="checkbox"/> Project Manager <input type="checkbox"/>	\$200.00	\$300.00	\$
Add remote proctor fee to the cost of <u>each online exam</u> *	\$50.00	\$60.00	\$
<b>DISCOUNT</b> - First exam is priced as shown above; each additional exam gets \$100 discount.	\$100.00 _____ (# of additional = discount)	<b>Total Discount</b>	<b>- \$</b>
MASTER INSTALLER FIELD EXAM	MEMBER FEE	NON-MEMBER FEE	TOTAL
Please choose: <input type="checkbox"/> Insulation Open Cell <input type="checkbox"/> Insulation Closed Cell <input type="checkbox"/> Insulation – Both Open & Closed Cell <input type="checkbox"/> Roofing			
Field Exam Fee	\$200.00	\$300.00	\$
Add Field Examiner fee (if applicable)	\$750.00	\$1,050.00	\$
<b>TOTAL PAYMENT</b>			<b>\$</b>

**NOTES:**

\* Remote Proctor: If you would like to take your written exam from a remote location where a written examiner is not available, you must use a proctor service. Must call SPFA PCP to arrange.

All fees/costs are subject to change without notice, are not pro-rated, non-transferrable or refundable and must be pre-paid.

If there is there a special accommodation required for written examination, inform office to request:  Large Print  Verbal Delivery